



CONSTITUTION

CALISTHENICS

AUSTRALIAN

CAPITAL

TERRITORY

INCORPORATED

CALISTHENICS ACT INCORPORATED

CONSTITUTION

TABLE OF CONTENTS

Part I	Preliminary	3
1.	Formal Title	3
2.	Interpretation	3
3.	Objects	3
4.	Powers of the Association	4
5.	Affiliation	4
Part II	Membership	5
6.	Membership Qualifications	5
7.	Application for Membership	5
8.	Membership Entitlements not transferable	5
9.	Registration Fee	5
10.	Members' Liabilities	6
11.	Cessation of Membership	6
12.	Resignation of Registered Club	6
13.	Disciplining and Right of Appeal of Registered Clubs	6
14.	Life Members	6
15.	Coaches Sub-Committee	6-7
Part III	The Committee	8
16.	Powers of the Committee	8
17.	Constitution and Membership	8
18.	Appointment of Substitute Club Delegate	8
19.	Election of Office Bearers	8
19A	The Director of Coaches	9
20.	Presiding Member	9
21.	The Secretary	9
22.	The Treasurer	9
23.	Public Officer	9
24.	Vacancies	10
25.	Removal of Committee Members	10
Part IV	General Meeting	11
26.	Meetings and Quorums	11
27.	Delegation by Committee to Sub-Committees	11
28.	Voting and Decisions	12
29.	General Meetings – Calling of	12
29A	Annual General Meetings – Holding of	12
30	Annual General Meetings – Calling of and Business at	12
31	Special General Meetings – Calling of	12
32.	Special General Meetings – Notice of	13
33.	Special General Meetings – Procedure and Quorum	13
34.	Adjournment	13
35.	Making Decisions	14
36.	Voting	14
Part IV	Miscellaneous	15
37.	Funds – Source and Management	15
38	Auditor	15
39.	Financial Year	15
40.	Alteration of Rules and Objects	15
41.	Common Seal	15
42.	Custody and Inspection of Books	15
43.	Service of Notices	16
44.	Dissolution of Association	16
45.	Surplus Property	16
Appendix 1	Application for Membership of Association (Rule 7 refers)	17
Appendix 2	Appointment of Substitute Club Delegate (Rule 18 refers)	18

CALISTHENICS ACT INCORPORATED

CONSTITUTION

(as Amended 6 March 2000)

PART I – PRELIMINARY

1. Formal Title

The name of the Association shall be Calisthenics ACT Incorporated.

2. Interpretation

In these rules unless the contrary intention appears:

“**Act**” means the *Associations Incorporation ACT 1991* or subsequent legislation.

“**Annual General Meeting**” means the Annual Meeting of the Association, as required by Rule 29, which club members of Registered Clubs may attend but voting is limited to delegates of the Registered Clubs.

“**Association**” means the body of calisthenic clubs who are members of Calisthenics ACT Incorporated.

“**Club**” means a calisthenic club whose objects and activities entitle it to apply for membership with the Association.

“**Club Member**” means a financial member of a Registered Club.

“**Coach**” means a person approved by the Australian Coaching Council to coach calisthenics.

“**Committee**” means those persons described in Rule 17.

“**Delegate**” means the representative of a Registered Club as described in Rule 17.

“**Executive**” means the Office Bearers of the Association as described in Rule 19.

“**Director of Coaching**” means the delegate of the Coaches’ Sub-Committee as described in Rule 19A.

“**General Meeting**” means a meeting which club members of Registered Clubs may attend and be heard, but at which voting is limited to delegates of Registered Clubs.

“**Life Member**” means persons who have given outstanding service to calisthenics shall become eligible for consideration for appointment as life members.

“**Registered Club**” means a club qualified, and accepted for membership of the Association in accordance with Rules 7 and 8.

“**Office Bearers**” those who hold an office of the Association in accordance with Rule 19 and are collectively referred to as the Executive.

“**Ordinary Committee Meeting**” means a meeting of the Committee of the Association as described in Rule 26.

“**Representative Team**” means a team or teams chosen from registered participants of Registered Clubs from time to time to represent the Association.

3. Objects

The objects and purposes of the Association shall be, in general, to promote, encourage and seek the improvement of the sport of calisthenics; this may include, but shall not be limited to:

- a. Developing a co-operative spirit amongst Registered Clubs and club members;

- b. Pursuing the development of calisthenics as a contemporary sport which will be of continuing appeal to participants;
- c. Encouraging the attainment of calisthenic skills in Registered Clubs to the point of team and individual excellence through contact between clubs, both within the ACT community and interstate;
- d. Ensuring the accreditation of coaches;
- e. Ensuring voluntary assessment of the proficiency of club members;
- f. Ensuring that at least one annual competition is held between Registered Clubs;
- g. Ensuring the necessary activities for the selection and conduct of a representative team are undertaken; and
- h. Seeking and maintaining a high profile for calisthenics within the ACT community.

4. Powers of the Association

The Association shall have the following powers to pursue the objects and purposes of Calisthenics ACT Incorporated set out in Rule 3:

- a. To do all things necessary and lawful for the attainment of the objects of the Association and the management of its affairs;
- b. To borrow and raise money in such a manner and on such terms as may be approved by resolution passed at a Committee meeting;
- c. Operate bank accounts and to invest all or any funds of the Association on any security for the time being authorised by law for the investment of trust funds and from time to time to vary such investments;
- d. To enter into such agreements, which may include but shall not be limited to contracts and leases, which are necessary for the operation of the Association.

5. Affiliation

The Association may affiliate with the Australian Calisthenic Federation Inc and such other bodies whose activities are consistent with, and/or will assist the attainment of the objects and purposes in Rule 3.

CALISTHENICS ACT INCORPORATED

CONSTITUTION

PART II – MEMBERSHIP

6. Membership Qualifications

- a. Membership of the Association shall be open to calisthenic clubs with objectives similar to and compatible with, those of the Association;
- b. A club is qualified to be a Registered Club if the club:
 - (i) has applied for membership in accordance with Rule 7; and
 - (ii) has been approved for membership of the Association by the Committee of the Association.

7. Application for Membership

- a. An application by a club for membership of the Association:
 - (i) shall be made by the club in writing in the form set out in Appendix 1 to these rules; and
 - (ii) shall be lodged with the Secretary of the Association.
- b. As soon as practicable after receiving an application for membership, the Secretary shall refer the application to the Committee which shall determine, within a period of three months, whether to approve or reject the application.
- c. Where the Committee determines to approve an application for membership, the Secretary shall as soon as practicable after the determination:
 - (i) notify the applicant club of that approval;
 - (ii) request the applicant club to pay, within 28 days after receipt of the notification, the determined registration fee; and
 - (iii) on payment by the applicant club of the amount referred to in (ii) above, enter the applicant club's name in the register of Registered Clubs.
- d. Where the provisions in this Rule have been met and upon the name being entered in the register of Registered Clubs, the applicant club shall become a member of the Association.
- e. There shall be no entrance fee, other than the registration fee, payable by clubs making application to join the Association.

8. Membership Entitlements not Transferable

A right, privilege or obligation which a club has by reason of being a Registered Club of the Association:

- a. is not capable of being transferred or transmitted to another club; and
- b. terminates upon cessation of the club's membership.

9. Registration Fee

- a. The registration fee of the Association shall be the amount as determined from time to time by resolution of the Committee;
- b. The annual membership fee is payable before 31 March in each calendar year.

10. Members' Liabilities

The liability of a Registered Club to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the Registered Club in respect of membership of the Association as required by Rule 9.

11. Cessation of Membership

A club ceases to be a Registered Club of the Association if the club:

- a. is wound up, or otherwise ceases to provide instruction in calisthenics for a period exceeding six months;
- b. resigns from membership of the Association;
- c. is expelled from the Association; or
- d. fails to renew membership of the Association by payment of the registration fee within a period of three months.

12. Resignation of Registered Club

- a. A club is not entitled to resign from membership of the Association except in accordance with this rule;
- b. A Registered Club which has paid all amounts payable to the Association may resign from membership of the Association by first giving notice (being not less than one month or, if the Committee has determined a shorter period, that shorter period) in writing to the Secretary of the intention to resign and upon the expiration of the period of notice, the Club ceases to be registered;
- c. Where a club ceases to be registered, the Secretary shall make an appropriate entry in the register of Registered Clubs recording the date on which the club ceased to be registered.

13. Disciplining and Right of Appeal of Registered Clubs

- a. In this Rule the Model Rules are those prescribed pursuant to S127(1)(a) of the Act;
- b. The Association adopts the Model Rules, as in force from time to time, as they relate to discipline of Registered Clubs and the right of appeal of a disciplined Registered Club.
- c. The following reasons, in addition to those in the Model Rules, may lead to the Association taking disciplinary action against a Registered Club:
 - (i) the Registered Club has brought disrepute to the Association;
 - (ii) the Registered Club is not financial and has made no attempt to pay the registration fee within three months of it becoming due and payable; or
 - (iii) the Registered Club has not provided delegates to the Committee or has not been represented by delegates, without the consent of the Committee, from three consecutive meetings.

14. Life Members

Persons who have given outstanding service to calisthenics shall become eligible for consideration for appointment as life members. Life members:

- a. may be nominated by a Committee member or by one or more Registered Clubs;
- b. shall be appointed by resolution at an annual general meeting subject to receiving a majority vote of delegates;
- c. may be permitted to contribute to discussions and express opinions at any meetings, but shall not have any voting rights unless the delegate of a Registered Club; and
- d. shall not pay any fees but shall have free admission to any functions organised by the Association.

15. Coaches Sub-Committee

- a. There shall be a Coaches Sub-Committee of the Association;

- b. The purpose of the sub-committee is to provide a forum for coaches and to ensure an effective means of communication with the Association's Committee;
- c. Membership of which will be open to accredited coaches.

CALISTHENICS ACT INCORPORATED

CONSTITUTION

PART III – THE COMMITTEE

16. Powers of the Committee

The Committee, a subject to the Act, the Regulations, these rules and to any resolution passed by the Association in a Committee Meeting:

- a. shall control and manage the affairs of the Association;
- b. may exercise all such functions as may be required by these rules to be exercised other than those functions that are required by these rules to be exercised by the Association in general meeting; and
- c. has power to perform all such acts and do all such things as appear to the Committee to be necessary or desirable for the proper management of the affairs of the Association.

17. Constitution and Membership

The Committee shall consist of:

- a. the Office bearers;
- b. two (2) delegates from each Registered Club elected or appointed by Registered Clubs;
- c. the Director of Coaching; and
- d. the Convenor of CACTI sub-committees.

18. Appointment of Substitute Club Delegate

- a. Each Registered Club shall be entitled to appoint a substitute delegate by notice given to the Secretary no later than the commencement of the meeting in respect of which the substitute delegate is appointed;
- b. The notice appointing the substitute delegate shall be in the form set out in Appendix 2 to these rules.

19. Election of Office Bearers

- a. The office bearers of the Association shall consist of:

President
Vice President
Secretary
Assistant Secretary
Treasurer

- b. Office Bearers shall be elected by the Committee members eligible to vote. The Office Bearers need not necessarily be delegates of Registered Clubs but may be from the wider calisthenics community;
- c. Written nomination for Office Bearers positions, accompanied by a resume:
may be submitted to the Secretary 28 days prior to the Annual General Meeting;
shall identify the nominator and the seconder and bear the signature of both the nominator and seconder;
may also be accepted at the Annual General Meeting.
- d. **Deleted – See Clause 19A.**

- e. Office bearers of the Association shall, subject to these rules, hold office until the conclusion of the annual general meeting following the date of their election, but are eligible for re-election subject to the following
 - (i) Office bearers of the Association shall, subject to these rules, hold office until the conclusion of the annual general meeting following the date of their election, but are eligible for re-election subject to the following;
 - (ii) An office bearer may be appointed for a further term to the office they have held during the previous three consecutive terms provided:
 - (a) there have been no other nominations for the position at the Annual General Meeting; and
 - (b) a majority of Committee members present consent to the appointment;
 - (iii) An appointed office bearer may be re-appointed for a fifth and final term in the same office at the next annual general meeting provided the conditions in (e)(i) and (ii) above are satisfied.
- f. In the event of a vacancy the Committee may appoint a person to fill the vacancy and the person so appointed shall hold office, subject to these rules, until election of new Office Bearers at the next annual General Meeting.

19A The Director of Coaching

Shall be elected by the Coaches' Sub-Committee and may chair this sub-committee.

20. Presiding Member

- a. The President, or in the absence of the President, the Vice President, shall chair all general, special and committee meetings of the Association;
- b. If the both President and the Vice President are absent from a general, special or committee meeting, the Committee shall elect one of their number to chair the meeting.

21. The Secretary

- a. The Secretary of the Association shall, as soon as practicable after being appointed as Secretary, notify the Association of his or her address.
- b. The Secretary shall cause to be kept minutes of:
 - (i) all elections and appointments of office-bearers and Committee members;
 - (ii) the names of members of the Committee present at a Committee meeting or a general meeting, and
 - (iii) all proceedings at Committee meetings and general meetings.
- c. Minutes of proceedings at a meeting shall be signed by the person presiding at the meeting or by the person presiding at the next succeeding Committee meeting.

22. The Treasurer

The Treasurer of the Association shall:

- a. collect and receive all moneys due to the Association and make all payments authorised by the Association; and
- b. keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.

23. Public Officer

- a. The Committee shall, in accordance with s.57 of the Act, appoint a member who is a resident of the ACT and at least eighteen years of age, to be the Public Officer;
- b. The Public Officer shall, subject to the residential and age requirements in (a.) above, be the person for the time being discharging the duties of the Secretary;

- c. The duties and obligations of the Public Officer shall be as set forth in the Act;
- d. The office of the Public Officer shall become vacant at the Annual General Meeting and as prescribed in ss.63 and 64 of the Act.

24. Vacancies

For the purposes of these rules, a vacancy in the office of a member of the Committee occurs if the member:

- a. dies;
- b. ceases to be a member of a Registered Club;
- c. resigns from the Committee;
- d. is replaced by their club as club delegate;
- e. is removed from office pursuant to Rule 25;
- f. becomes an insolvent under administration within the meaning of the Corporations Law;
- g. suffers from mental or physical incapacity that prevents them performing their duties effectively;
- h. is disqualified from office under subsection 63 (1) of the Act; or
- i. is absent without the consent of the Committee from three consecutive meetings.

25. Removal of Committee Members

The Association in general meeting may by resolution, subject to section 50 of the Act, remove any member of the Committee from the office of member of the Committee before the expiration of the member's term of office.

CALISTHENICS ACT INCORPORATED

CONSTITUTION

PART IV – MEETINGS

26. Meetings and Quorum

- a. The Committee shall meet at least 3 times in each calendar year at such place and time as the Committee may determine;
- b. Additional meetings of the Committee shall be convened on receipt of a request by any two Registered Clubs of the Association;
- c. Oral or written notice of a meeting of the Committee shall be given by the Secretary to each nominated member of a Registered Club at least 48 hours (or such other period as may be unanimously agreed upon by the members of the Committee) before the time appointed for the holding of the meeting;
- d. Notice of a meeting given under this Rule shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business which the Committee members present at the meeting unanimously agree to treat as urgent business;
- e. More than half the total number of the Committee constitutes a quorum for the transaction of the business of a meeting of the Committee;
- f. No business shall be transacted by the Committee unless a quorum is present. If within half an hour after the time appointed for the meeting a quorum is not present, the meeting stands adjourned to the same place and at the same hour of the same day in the following week;
- g. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the meeting, the meeting shall be dissolved.

27. Delegation by Committee to Sub-Committees

- a. The Committee may, by instrument in writing, delegate to 1 or more sub-committees (consisting of one or more persons as the Committee thinks fit) to exercise functions of the Committee as specified in the instrument, other than:
 - (i) this power of delegation; and
 - (ii) a function which is a function imposed on the Committee by the Act, by any other law of the Territory, or by resolution of the Association in general or Committee meeting;
- b. A function, the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation;
- c. A delegation under this rule may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation;
- d. Notwithstanding any delegation under this rule, the Committee may continue to exercise any function delegated;
- e. Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Committee;
- f. The Committee may, by instrument in writing, revoke wholly or in part any delegation under this rule;
- g. A sub-committee may meet and adjourn as it thinks proper.

28. Voting and Decisions

- a. Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee shall be determined by a majority of the votes of the delegates of the Committee or sub-committee present at the meeting;
- b. Each Registered Club and the Director of Coaching present at a meeting of the Committee are each entitled to one vote, in the event of an equality in the number of votes, the vote shall be lost;
- c. Subject to sub-rule 26(e), the Committee may act notwithstanding any vacancy on the Committee;
- d. Any act or thing done or suffered or purporting to have been done or suffered, by the Committee or by a sub-committee appointed by the Committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the Committee or sub-committee.

29. General Meetings – Calling of

The Committee may, whenever it thinks fit, convene a general meeting of the Association.

29A. Annual General Meetings – Holding of

The Association shall, at least once in each calendar year and within the period of three months after the expiration of each financial year of the Association convene an annual general meeting of its Registered Clubs.

30. Annual General Meetings – Calling of and Business at

- a. The annual general meeting of the Association shall, subject to the Act, be convened on such a date and at such a place as the Committee thinks fit;
- b. An annual general meeting shall be specified as such in the notice convening it in accordance with this Rule;
- c. In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting shall be:
 - (i) to confirm the minutes of the last annual general meeting and of any general meeting held since that meeting;
 - (ii) to receive from the Committee reports on the activities of the Association during the last preceding financial year;
 - (iii) receive and consider the statement of accounts and reports that are required to be submitted to members pursuant to subsection 73(1) of the Act; and
 - (iv) to elect office bearers;
- d. An annual general meeting shall be conducted in accordance with the provisions of this part.

31. Special General Meetings – Calling of

- a. The Committee may, whenever it thinks fit, convene a general meeting of the Association;
- b. The Committee may, whenever it thinks fit, convene a special general meeting of the Association;
- c. The Committee shall, on the requisition in writing of two or more member clubs, convene a special general meeting of the Association;
- d. A requisition from two or more Registered Clubs for a special general meeting
 - (i) shall state the purpose or purposes of the meeting;
 - (ii) shall be signed by delegates of the Registered Clubs making the requisition;
 - (iii) shall be lodged with the Secretary; and
 - (iv) may consist of several documents in a similar form, each signed by one or more of the delegates of the Registered Clubs making the requisition;

- d. If the Committee fails to convene a special general meeting within a month after the date on which a requisition of Registered Clubs is lodged with the Secretary, any one or more of the Registered Clubs who made the requisition may convene a special general meeting to be held not later than three months after that date;
- e. A special general meeting convened by one or more of the Registered Clubs referred to in (d), above, shall be convened as nearly as is practicable in the same manner as general meetings are convened by the Committee and any Registered Club who thereby incurs expense is entitled to be reimbursed by the Association for any reasonable expense so incurred.

32. Special General Meetings – Notice of

- a. Except where the nature of business proposed to be dealt with at a special general meeting requires a special resolution of the Association, the Secretary shall, at least fourteen days before the date fixed for the holding of the special general meeting, cause to be sent by pre-paid post to each Registered Club at the address appearing in the register, a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the special meeting;
- b. Where the nature of business proposed to be dealt with at a special general meeting requires a special resolution of the Association, the Secretary shall at least 21 days before the date fixed for the holding of the special general meeting cause notice to be sent to each Registered Club in the manner provided in (a), above, specifying, in addition to the matter required under this rule, the intention to propose the resolution as a special resolution;
- c. No business other than that specified in the notice convening a special general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted pursuant to Rule 30;
- d. A Registered Club desiring to bring any business before a special general meeting may give notice in writing of that business to the Secretary who shall include that business in the next notice calling a special general meeting given after receipt of the notice from the Registered Club.

33. Special General Meetings – Procedure and Quorum

- a. No item of business shall be transacted at a special general meeting unless a quorum of delegates entitled under these rules to vote is present during the time the meeting is considering the item;
- b. A quorum shall consist of more than half of the total membership of the Committee for the transaction of the business of a special general meeting;
- c. If within half an hour of the appointed time for the commencement of a special general meeting a quorum is not present, the meeting, if convened upon the requisition of Registered Clubs shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of adjournment by the person presiding at the meeting or communicated by written notice to the Registered Clubs given before the day to which the meeting is adjourned) at the same place;
- d. If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the special meeting, the meeting shall be dissolved.

34. Adjournment

- a. The person chairing a special general meeting at which a quorum is present may, with the consent of the majority of delegates present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at the adjournment other than the business left unfinished at the meeting at which the adjournment took place;
- b. Where a special general meeting is adjourned for 14 days or more, the Secretary shall give written or oral notice of the adjourned meeting to each Registered Club stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting;
- c. Except as provided in this Rule, notice of an adjournment of a special general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

35. Making Decisions

- a. A question arising at a meeting of the Association shall be determined on a show of hands unless before or on the declaration of the shows of hands a poll is demanded. A declaration by the person presiding that a resolution, has on a show of hands or a poll, been carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Association, is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of or against that resolution;
- b. At a general meeting of the Association, a poll may be demanded by the person chairing the meeting or by not less than 3 delegates;
- c. Where the poll is demanded at a general meeting, the poll shall be taken:
 - (i) immediately in the case of a poll which related to the election of the person to chair the meeting or to the question of an adjournment; or
 - (ii) in any other case, in such manner and in such time before the close of the meeting as the person chairing directs and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

36. Voting

The Voting procedure shall be as follows:

- (i) One vote per Registered Club;
 - (ii) One vote for the Director of Coaching;
 - (iii) All votes to be given personally;
- a. Decisions at meetings will be determined by a majority vote;
Note: Office Bearers and Sub-Committee Convenors do not have a vote unless they are a Registered Club Delegate, however, they are able to move and second motions.
 - b. All votes shall be given personally; there shall be no proxy votes;
 - c. In the case of an equality of votes on a question at a general meeting, the person chairing the meeting is entitled to exercise a second or casting vote.

CALISTHENICS ACT INCORPORATED

CONSTITUTION

PART V – MISCELLANEOUS

37. Funds – Source and Management

- a. The funds of the Association shall be derived from registration fees, entrance and competition fees, sponsorship, gifts, donations and subject to any resolution passed by the Association in general meeting and subject to Section 114 of the Act, such other sources as the Committee determines;
- b. All money received shall be deposited as soon as practicable and without deduction to the credit of the Association's bank account;
- c. The Association shall, as soon as practicable after receiving any money, issue an appropriate receipt;
- d. Subject to any resolution passed by the Association in general meeting, the funds of the Association shall be used in pursuance of the objects of the Association in such manner as the Committee determines;
- e. All cheques, drafts, bills of exchange, promissory notes and negotiable instruments shall be signed by any two members of the Committee authorised to do so by the Committee.

38. Auditor

- a. A suitably qualified auditor shall be appointed at each Annual General Meeting;
- b. The financial affairs of the Association shall be subject to audit at the end of each financial year. The Auditor's role obligations and powers will be in accordance with Part V of the Act, or subsequent legislation.

39. Financial Year

The financial year of the Association shall start on the 1st day of January and end on the following 31st day of December.

40. Alteration of Rules and Objects

Neither the objects of the Association referred to in s.29 of the Act nor these rules shall be altered except in accordance with the Act.

41. Common Seal

- a. The common seal of the Association shall be kept in the custody of the Secretary;
- b. The common seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the common seal shall be attested by the signatures either of two members of the Committee or of one member of the Committee and of the Secretary;
- c. The Secretary shall maintain a register of the use of the seal which shall note:
 - (i) the date of seal was affixed;
 - (ii) the nature of the document to which it was affixed; and
 - (iii) the persons authorising the use of the seal.

42. Custody and Inspection of Books

- a. Subject to the Act, the regulations and these rules, the Secretary shall keep in his or her custody or under his or her control all records, books and other documents relating to the Association;

- b. The records, books and other documents of the Association shall be open to inspection at a place in the Territory, free of charge, by a Registered Club of the Association at any reasonable hour.

43. Service of Notices

- a. For the purpose of these rules, a notice may be served by or on behalf of the Association upon any Registered Club either personally or by sending it by post to Registered Club's address as shown in the register of Registered Clubs;
- b. Where a document is sent to a Registered Club by properly addressing, prepaying and posting to the club a letter containing a document, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the club at the time at which the letter would have been delivered in the ordinary course of post.

44. Dissolution of the Association

- a. The Association may be dissolved by a resolution carried at a special general meeting expressly called for that purpose;
- b. The meeting may be convened by the Committee or on the requisition of a two thirds majority of:
 - (i) the Committee; and
 - (ii) the total of Registered Clubs;and due notice shall be given to all Registered Clubs;
- c. The resolution must be carried by a minimum of two thirds of the Committee;
- d. If the resolution to dissolve the Association is duly carried, the Committee shall forthwith liquidate the affairs of the Association; and
- e. If, after realisation of the assets and payments of all liabilities, there remains any surplus, then the Committee shall divide such surplus as directed by a meeting of Registered Clubs called for that purpose and in accordance with Rule 45.

45. Surplus Property

- a. At the next general meeting of the Association, after the adoption of these rules, the Association shall pass a special resolution nominating:
 - (i) another association or associations for the purpose of paragraph 92 (1)(a) of the Act; or
 - (ii) a fund, authority or institution for the purpose of paragraph 92 (1)(b) of the Act in which it is to vest its surplus property in the event of the dissolution or winding up of the Association;
- b. An association nominated under paragraph (1)(a) must fulfil the requirements specified in subsection 92(2) of the Act.

Rule 7 refers

CALISTHENICS ACT INCORPORATED

APPLICATION FOR MEMBERSHIP OF ASSOCIATION

The

(Club)

of

(Official address)

hereby applies to become a member of Calisthenics ACT Incorporated. In the event of the Club being admitted to the Association the Club agrees to be bound by the rules of the Association for the time being in force.

The above Club is/is not* incorporated in accordance with the ACT Associations Incorporation ACT 1991.

This application has been authorised by decision made at a Club General Meeting held on

..... (date)

.....

Signature of Club President

.....

Name of Club President

.....

Signature of Club Secretary

.....

Name of Club Secretary

* Delete as applicable.

Rule 18 refers

CALISTHENICS ACT INCORPORATED

APPOINTMENT OF SUBSTITUTE CLUB DELEGATE

.....
(Name)

of the

(Club)

is appointed as a substitute delegate of the club to the Committee of Calisthenics ACT Incorporated for the period noted below:

.....
(Date)

.....
Signature of Club Secretary
or current delegate

.....
Name of Club Secretary
or current delegate

NB: The substitute delegate shall not assume any Calisthenics ACT Incorporated appointment or office held by the current club delegate